



Cypress Point Lakes Newsletter

D E C E M B E R 2 0 0 8

**Next Meeting:
Reconvened Annual Meeting
Wednesday,
January 14, 2009
At 7pm
Regular Board Meeting
To Follow
At the
Clubhouse**

BOARD MEMBERS

Terrie Rayl
President
Barbara Boyington
Vice President
Wendy Wyss
Treasurer
Denley Rafferty
Secretary
Judy Polatchek
Director
Marge Ryan
Director
Jim Cowing
Director

Landscape Walkthrough Schedule Saturday Mornings at 9am

February 7, 2009
March 7, 2009
April 4, 2009
Meet at 9:00 am at the rear of the
clubhouse.

Mountain View Police Dept Contact

Emergency, In progress, High Priority
911—650-968-1661
Non Emergency Crime Reports
650-903-6395
Police General Info
650-903-6344

Spare the Air Program

The **Winter Spare the Air** season runs from November 1, 2008, through February 28, 2009. This winter, for the first time in the Bay Area, **it will be illegal to burn wood, pellets, or manufactured fire logs** when a *Winter Spare the Air Alert* is issued. In order to find out when there are spare the air days you can call Call 1-877-4NO-BURN or you can sign up for e-mail AirAlerts and automatic Phone Alerts, to “check before you burn” on the website www.sparetheair.org.

Going Green

- For every ton of paper that is recycled, the following is saved: 7,000 gallons of water; 380 gallons of oil; and enough electricity to power an average house for six months.
- You can run a TV for six hours on the amount of electricity that is saved by recycling one aluminum can.
- By recycling just one glass bottle, you save enough electricity to power a 100-watt bulb for four hours.

The more we throw away, the more space we take up in landfills. When a landfill is full another is build. The amount of taxpayer money we save by extending the longevity of our landfills is an important community benefit.

When buying packages during the holiday seasons, buying things with less packaging is better, as much of the packaging cannot be recycled or reused.

Plumbing Repairs to your Unit

If you need some plumbing work done to your unit, the procedure to be followed is:

- make arrangements with your plumber a week or so in advance
- Determine whether your plumber requires the water to be shut off to the building or only to your unit, such as under your sink; if only to your unit, no need to involve the Association
- Contact customer service at CMS (408-559-1977) and advise them that you will need to shut the water off to your building between 10 am and 2 pm on a Friday. Water is only shut off on Fridays.
- CMS will contact the HOA plumber and make arrangements for the water to be shut off as you requested, at the expense of the Association.
- Prepare notices for each of the units affected and post them at the bottom of the stairs **at least 48 and preferably 72 hours before** water will be shut off.
- **IN AN EMERGENCY SITUATION**

Follow the same procedure as above and give your neighbors as much notice as possible.

Christmas Trees

On the reverse side of the newsletter there is a map which has a large **X** where your Christmas tree should be discarded for pick up. If you have any questions please contact the association manager.

Community Management Services Inc.

Dustin Mannina, Association Property Manager 650-961-2630, 408-559-1970 fax
dmannina@communitymanagement.com. 1935 Dry Creek Rd. #203 Campbell Ca 95008

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It is particularly important that the Association plumber be used to turn the water off and on because of the procedure to be used with the re-circulation pumps. If you have your own plumber turn off the water and it is not turned back on correctly, or something gets broken, you will be responsible for the cost of the repair.

You will need to put shredded paper in a tied bag before discarding into the recycling bins. The shredded paper when dumped into the bin tends to blow all over the place and make a mess in the parking area. Your anticipated cooperation is greatly appreciated.

After Hours Emergencies

For after hour emergencies that are associated with the properties functionality and safety please contact our management office at 408-559-1977, it is available 24 x7. Please only use the after hours service if you deem the situation to be an emergency, an on call manager will call you back to address the situation.

Clubhouse Rentals

The clubhouse can be rented by any member for private functions of up to 26 people any day of the week, as long as the arrangements are made and deposits are received no later than 14 days in advance. Pre- and post inspections of the facility need to be made before the deposit can be returned. Keys can be picked up from the CMS management office prior to the event and need to be returned to the management office the next business day after the event. Arrange for rental of the clubhouse by calling Sheila Kerns in CMS customer service department at 408-559-1977. A deposit check of \$100 is required and should be sent two weeks ahead of the event.

Broken Laundry Machines

Broken laundry machines should be reported to Webb Laundry. Their 800 number is located in all of the laundry rooms. You will need to provide Webb Laundry with the number on the broken machine and the location of the laundry room. Webb Laundry' contact number is 1-800-824-7780.